



Space Cadets Parent Agreement

1. All sessions should be paid at least four weeks in advance. Advance bookings will not be accepted if money is owed. All fees are non-refundable, however, exceptional cases maybe considered by the Wraparound Care Manager. If you need to cancel your child's place please give four weeks notice.
2. Playworkers will be responsible for all children during the session. Parents/carers need to collect children promptly. Please make sure your child is signed out. You will incur extra charges should your child not be collected on time. (Refer to our Late Collection Policy).
3. Children must be collected by a responsible adult. If a member of staff requests that you collect your child for any reason, please arrange to do so immediately. If you cannot collect your child yourself and we do not know the person who will be collecting for you, please give their name and a clear description to the Wraparound Care Manager/Deputy Playleader only.
4. We will make every effort to care for items which your child has needed at school e.g. musical instruments. However, we cannot accept responsibility for any money, toys, mobile phones or valuable items.
5. Your child should not attend the club if they are unwell. After vomiting or diarrhoea, your child may not attend for 48 hours after the final episode.
6. As Space Cadets is part of Air Balloon Hill Primary School the children will be expected to demonstrate respectful behaviour in line with the current school Behaviour Policy.
7. The well-being and safety of all our children is of paramount importance to us. As a fully inclusive club we will work in partnership with Parents/carers to achieve this.
8. If a member of staff has any concerns about a child's personal safety they will follow procedure as outlined in the school's current Child Protection Policy.

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I agree to the terms and conditions of the Space Cadets Parent Agreement

Name of child/ren.....

Signed.....Parent/Carer.....Date